# NCAT
NSW Civil &
Administrative
Tribunal

# How To:
# Pay for Forms

## Quick Reference Guide

**Pay for Forms**

1. From the dashboard, select **Manage forms**



2. Select **Ready to pay**



3. Select the forms to pay

**4.** The total displays

**5.** Click **Next**



**6.** Select the card to pay with

**7.** Select the payer name to appear on the tax invoice

**8.** Click **Pay**

# Pay for Forms

**9.** Payment confirmation appears



**10.** An email confirmation with a copy of the invoice and the application is sent