

Ending or changing your financial management order

Do you want to end or change your financial management order or replace your financial manager with someone else? The following information will help you make an application to NCAT's Guardianship Division.

Who made the financial management order?

If you want to end or change your financial management order the first thing to check is who made the order.

Financial management orders can be made by the Supreme Court, the Mental Health Review Tribunal, the NSW Civil and Administrative Tribunal (NCAT) or a similar Tribunal in another state.

NCAT's Guardianship Division can only end or change orders that it has made.

If your order was made by the Supreme Court, you need to contact the Supreme Court on **1300 679 272**.

If your order was made by the Mental Health Review Tribunal, you need to contact the Mental Health Review Tribunal on **9816 5955** or **1800 815 511** (free call).

If your order was made by a Tribunal in another state you need to contact that Tribunal.

Ending your financial management order

To ask NCAT to end your financial management order, you need to make an application to **revoke** the order.

What does NCAT need?

NCAT needs information from you to decide whether to end your financial management order. You should send all this information to NCAT with your application.

Can you look after your finances or other property yourself?

If you are asking NCAT to end the order because you believe you can make your own financial decisions, you will need to tell us why.

You need to ask your doctor or case manager to tell NCAT what they think about your ability to make your own financial decisions.

There is a [Health Professional Report Form](#) that you can give to your doctor or case manager/s to fill out, or they can write a letter to give this information to NCAT.

It's in your best interests to end the order

If you believe it would be in your best interests for NCAT to end your order, you should write why you think this in the application.

If you have someone else who can help you make financial decisions, you should ask them to write a letter to NCAT.

The letter should explain how they know you and what they would do to help you make financial decisions without a financial management order.

Changing your financial management order

To ask NCAT to change something in your financial management order, you need to make an application to **review** the order.

You can ask NCAT to change your manager to someone else. You can also ask NCAT to change the order so your manager only looks after some of your money.

What does NCAT need?

You need to give NCAT information about why you want to change your financial management order.

If you want someone else to be your financial manager, you should ask that person to write a letter to NCAT.

They should explain why they should be your financial manager and what they would do to look after your finances and property.

Who can help me?

You can get help from the NCAT's Guardianship Division enquiry service.

Telephone: **9556 7600** or **1300 006 228**

Website: **www.ncat.nsw.gov.au**



Guardianship Division enquiry staff may be able to help you decide what kind of application to make and how to make the application. They can explain to you what will happen when NCAT gets your application.

A friend, relative or case manager might also be able to help you apply to NCAT's Guardianship Division.

The Mental Health Advocacy Service at Legal Aid NSW might also help you with your application. You can call them on **9745 4277**.

What happens after I send my application?

You will get a letter telling you that NCAT has received your application.

A Tribunal staff member will call you to talk about your application. They will tell you if NCAT needs more information and talk to you about how to get the information. You can ask any questions about your application and about what will happen next.

Once there is enough information, the Tribunal staff member will organise a hearing. NCAT will send you a letter with the date and time of the hearing and where the hearing will be held.

In the application, you will be asked to provide information about other people who are important to you. NCAT will send them a letter inviting them to the hearing and send a copy of your application with the letter.

What happens at the hearing?

At the hearing, Tribunal Members will talk to you and ask you questions about your application.

It is important you come to the hearing so the Tribunal Members can meet you and listen to what you have to say. If you want you can bring a friend or family member to the hearing.

At the hearing, a Tribunal Member will explain what is happening. The Tribunal Members will talk to you about your application and ask you questions. The Tribunal Members will also talk to other people at the hearing and ask them what they think about your application.

A decision will be made about your application and the Tribunal Members will tell you what has been decided at the end of the hearing.

Most hearings are held in the Sydney CBD or other places in the Sydney area. If you do not live in Sydney, the hearing will be held as close as possible to where you live.

Contact NCAT

1300 006 228 | www.ncat.nsw.gov.au

Interpreter Service (TIS) 13 14 50

National Relay Service for TTY users 13 36 77

For more information and assistance visit the NCAT website or contact NCAT's Guardianship Division on (02) 9556 7600 or 1300 006 228.